



UNITED STATES DRESSAGE FEDERATION™

USDF Transfer of Ownership Form

Competition
Entry No. or
Bridle No.

Transfers will not be processed without the required documentation and required signatures. See page 2 for transfer instructions.

Competition Information: (please print)	
Competition Name: _____	Competition Number: _____
Competition Secretary: _____	Competition Date: _____

SELECT ONE: USDF Lifetime Horse Registration (LHR) Transfer – \$45 USDF Horse Identification (HID) Transfer – \$20

Included with this form is a copy of the following, proving transfer of ownership:

Signed USDF Horse Registration Certificate Signed Bill of Sale Breed Registry Papers

If proof of transfer of ownership cannot be provided, a notarized Transfer of Ownership Form II must be submitted.

USDF Competition Name of Horse _____		USDF # _____
Breed (even if grade) _____	Registry/Society _____	Registration # _____
Sex _____	Year Foaled _____	Color _____
Previous Owner(s) _____		City/State _____
New Owner(s) _____	USDF # _____	Daytime Phone Number _____
New Owner's Address _____	City/State _____	Zip _____
		E-mail _____

I, the undersigned, purchased the horse listed above and request that USDF transfer the USDF-registered ownership of the horse into my name, and I hereby agree to hold USDF harmless from and against any and all claims arising from such transfer of ownership.

SIGNATURE _____ DATE _____

***PAYMENT OPTIONS:** Check – US funds only (make payable to USDF) Visa MasterCard

/

Card Number _____	EXP. DATE _____	CVV (3-digit code on back of card) _____
Billing Address _____		City, State, Zip _____
Cardholder's Signature _____	Cardholder's Name _____	

***Missing payment will be pursued by USDF if forms are received without the appropriate funds.**

I certify that I have read and understand the terms and conditions of this USDF Transfer of Ownership Form.	
SIGNATURES REQUIRED – Application will not be processed without signatures	
Signature _____	DATE _____
Secretary Signature _____	DATE _____

Transfer procedures when the USDF registration certificate is available:

1. If the new owner has the horse's original USDF certificate, signed by the current USDF owner(s) on record with USDF, simply fill out the transfer of ownership section on the back and return it, along with appropriate fees, to USDF.
2. Once the transfer has been processed a new certificate will be issued reflecting the new ownership.

What to do if the USDF registration certificate is not available:

You must supply one of the following with the appropriate fees:

1. Copy of breed papers, showing the horse is registered in the name of the new owner, and the USDF Transfer of Ownership Form.
2. Copy of the breed papers showing the signature of the current owner(s), on record with USDF, signing over the horse to the new owner, and the USDF Transfer of Ownership Form.
3. A statement or bill of sale with the signature of the current owner(s), on file with USDF, that states they have sold the horse. This should be accompanied by the USDF Transfer of Ownership Form.

What to do if the USDF registration certificate, breed papers, or a signed bill of sale is not available:

A USDF Transfer of Ownership Form II (available on the USDF website) must be notarized and submitted to the USDF office with the appropriate fees.

Fees:

1. Transferring ownership of a horse with a USDF Horse Identification (HID) number - \$20
2. Name change for a horse with a USDF HID number - \$20
3. Upgrading a horse from a USDF HID number to a USDF Lifetime Horse Registration (LHR) - \$95
4. Transferring a horse with a USDF LHR - \$45
5. Name change for a horse with a USDF LHR - \$45

- USDF horse registration must be in the name of the current owner or lessee.
- Horses must be exhibited in the name of the current owner or lessee. If a lease is on file with USDF, the horse must be exhibited in the name of the lessee.
- Do not apply for a USDF HID number or USDF LHR if you believe that the horse already has a USDF registration. Both the HID and LHR are one-time fees. You can research the horse by name on the USDF website using the membership and horse verification searches, or by calling the USDF office, to see if the horse is already registered.
- USDF will not accept an agent's signature as authorization for an ownership transfer.
- USDF allows minors to be the recorded owner of a USDF registered horse.
- The horse's registration in the new owner's name begins when the form and correct fees are accepted by the competition secretary, provided the application is signed and dated by the competition secretary, and the owner, on that same day. If the application is submitted with incomplete information, signatures, and/or fees, the horse registration will not become effective until the information, signatures, and/or fees are received in the USDF office.
- Once the transfer has been processed a new certificate will be issued reflecting the new ownership.
- USDF is not responsible for late, delayed, or misdirected mail. USDF may require fees for replacement certificates when errors are reported after 45 days or non receipt of certificate is reported after 60 days.

Breed Association/Registration Papers:

To be eligible for the Adequan®/USDF All-Breeds Awards, a copy of breed registry papers and the All-Breeds Awards Declaration Form (available on USDF website under "Awards") must be on file with USDF by August 1st of the current competition year. The horse must have a USDF Lifetime Horse Registration at the time the scores are earned. Questions regarding the declaration process or the Adequan®/USDF All-Breeds Awards can be directed to the USDF Competitions Department at (859) 971-2277, or via e-mail at allbreeds@usdf.org. Members should contact the breed registry for additional requirements.