



UNITED STATES *Dressage* FEDERATION

USDF L Education Program

Host Application Part 2

Hosting Organization (GMO or other): _____

Name of primary/published contact (Organizer): _____

Name on the account that will handle deposits and expenses: _____

Phone(s): Daytime: _____ Evening: _____ Cell: _____

Which number do you want published? Daytime: _____ Evening: _____ Cell: _____

E-mail: _____ Fax: _____

Address: _____

City/State: _____ Zip: _____

1. Is there sufficient interest and need in your area for this program?
 Yes No
2. Is your Group Member (or other) Organization financially capable of supporting this training program?
 Yes No
3. Are suitable competitions available? (Covered arena, classroom-type facility for viewing DVDs if needed)
 Yes No
5. Are there sufficient numbers of capable horses available in your area to provide rides at Training Level 3, First Level 3, and Second Level 3?
 Yes No

6. Please list prior organizing experience.

7. Please list three references that can vouch for your organizational background and skills.

	NAME	PHONE
1.	_____	_____
2.	_____	_____
3.	_____	_____

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Proposed Program Schedule:

Part 2 must start with D1 and run sequentially. See program guideline for complete explanation of each session.

The Part 2 application must be approved by a working group of members of the L Program Committee.

**Please provide statistical information regarding numbers and scores of rides at Training Level 3, First Level 3, and Second Level 3, preferably the past two show seasons results, of the proposed venue for all Part 2 sessions.

Signatures of competition managers for each competition on page 4 of this application are required before approval.

Part 2: Candidate Evaluation

Session D1 Judging Full Tests in Each of the Levels (2 days at 6-7 hours per day)

Date: _____ City/State: _____ Zip: _____

Competition Name: _____

Instructor: _____

Session D2 Judging Full Tests in Each of the Levels (2 days at 6-7 hours per day) Emphasis on a testing situation.

Date: _____ City/State: _____ Zip _____

Competition Name: _____

Instructor: _____

Session E - This session is arranged and documented by the candidate.

Final Exam - Two examiners are required

Date: _____ City/State: _____ Zip _____

Competition Name: _____

Examiners: 1) _____

2) _____

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The above-named Group Member Organization or other organization, subject to approval, hereby applies to host an official USDF L Education Program. It is understood and acknowledged that the host organization assumes all financial responsibility and that USDF is not financially responsible for this or any other L Education Program. It is also understood that the host organization will provide oversight of the designated organizer and abide by the current *USDF L Program Guidelines for Organizers*. **Please Note:** A program participant of this L Education Program may not act as the organizer or be involved in financial transactions.

GMO/Other Organization President Signature

Date

Regional Director Signature

Date

As organizer, I have read the *USDF L Education Program Organizer Guidelines* and, to the best of my knowledge, the host application conforms to the requirements outlined in the guidelines. It is understood and acknowledged that USDF is not financially responsible for this L Education Program. **Please note:** A program candidate may not act as organizer or be involved in the financial transactions.

Organizer's signature

Date

Application must be returned to USDF accompanied by the registration fee of \$50 for Part 2. The registration fee includes the USDF University credit fee and is non-refundable.

Fee enclosed _____

Payment Options:

_____ Check or money order is enclosed Check # _____ (*Checks made payable to USDF*)

Bill my: VISA Master Card

Name on Card: _____ CVC _____

Card #: _____ Billing Address: _____

Expiration date: _____ City _____ ST _____ Zip _____

Signature of Card Holder: _____

If you have any question about completing this application or the approval process, please contact the L Education Program Liaison at Lprogram@usdf.org.

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4051 Iron Works Parkway, Lexington, KY 40511

Phone: (859) 971-2277 • Fax: (859) 971-7722 • Web: www.usdf.org

Competition Managers Approval Form

On behalf of USDF and _____ (GMO/Organizer Name) thank you for agreeing to be a host competition for the USDF L Education Program Part 2 _____ (D1, D2, Final Exam) session. The USDF L Education Program (L Program) is a comprehensive training program which concentrates on Training through Second Level of dressage and teaches participants what trained judges are looking for in a dressage performance. The L Program relies on the support of competition managers like you to allow us to conduct Part 2 of the program at a USEF-licensed/USDF-recognized competition.

Part 2: Candidate Evaluation consists of the D1, D2 and Final Exam. It is designed for participants who have completed Part 1 and who want to go beyond the educational portion of Part 1. Candidates in Part 2 are interested in becoming L Graduates or L Graduates with Distinction. Graduating with distinction is a prerequisite to entering the USEF 'r' judges training program to become a USEF licensed dressage judge.

The L Program Organizer, Faculty or Examiners will be at the competition(s) for the duration of their session to ensure that everyone in the program conducts himself or herself in an orderly and professional manner. The candidates and their scribes will sit at least 15 meters from the ring on the short end behind C or on the long side near E or B. **PLEASE NOTE: If the arenas are to be outside, the program recommends that the organizer arranges to shield the participants from the sun and rain (i.e. a tent with chairs or covered bleachers).**

- Candidates are responsible for bringing their own scribes. The program will not take from the competitions volunteer base
- A time should be scheduled with the program organizer to discuss the best placement for the candidates as to not be disruptive to the competition but separated from competitors and spectators while allowing the participants a good view.

The following are utilized during Part 2 of the L Program:

- Training Level Test 3, First Level Test 3 and Second Level Test 3.
- The minimum requirement is six horses in each class (after scratches).

To keep the group from having to move during the competition, it helps to have all classes used for the L Program in one or two arenas if at all possible. Anytime it is necessary to move the candidates, it will be done either at a break or in a staggered manner.

As the competition schedule nears completion, the organizer will contact competition management for the competition schedule in order to forward it to our instructor/examiner so that they can schedule the day for the candidates.

Please advise the organizer and host organization if you have any special requests or instructions for the weekend. Thank you again for your support of the USDF L Education program.

As the competition manager for _____ (name of competition) I approve _____ (Host) to use this competition for the D1 session.	
_____	_____
Competition Manager	Date

As the competition manager for _____ (name of competition) I approve _____ (Host) to use this competition for the D2 session.	
_____	_____
Competition Manager	Date

As the competition manager for _____ (name of competition) I approve _____ (Host) to use this competition for the Final Exam.	
_____	_____
Competition Manager	Date

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